

EXECUTIVE COUNCIL OF IOWA

AGENDA

JULY 5, 2011

1. Introduction of Attendees
2. Approval of minutes of meeting held June 20, 2011
3. Approval of Out-of-State Travel
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 - Federal Funds – Travel Requests – Pages 5 – 12
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TAB # 4 Pages 11 – 12 (More Than Three Persons)
4. Out of State Travel Waivers
5. Travel Request Changes – Page 13
6. Outside Counsel – Page 13
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7. Leases – Pages 13 - 15
8. Payment of Cost Items – Pages 16 - 17
9. Renewal Memberships – Pages 17 - 19
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10. Hy-Vee Triathlon – Senate File 478 – Page 19
11. Senate 3374 - House File 646 – Page 19

OTHER THAN FEDERAL FUNDS

1	Kienast, Karen	Administrative Services	Minneapolis, MN	Conference:				
	Labor Relations Specialist		from Des Moines	Labor Law and Labor Arbitration				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	10/12/2011		
	Anticip Trips this year:	1	Mode:	Personal Vehicle	Return:	10/13/2011		
	1013111		Registration	\$250.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$650.00	Other	100%	Conference Start	10/13/2011
			Program Delivery Services Bureau				Conference End	10/13/2011
2	Macy, Andrea	Administrative Services	Minneapolis, MN	Conference:				
	Labor Relations Specialist		from Des Moines	Labor Law and Labor Arbitration				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	10/12/2011		
	Anticip Trips this year:	1	Mode:	Other	Return:	10/13/2011		
	101311		Registration	\$250.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$441.00	Other	100%	Conference Start	10/13/2011
			Program Delivery Services Bureau				Conference End	10/13/2011
3	Vogt, Marlon	Commerce - Prof. Lic.	Providence, RI	Conference:				
	Board Member		from Cedar Rapids	National Council of Examiners for Engineering and Surveying Annual Meeting (NCEES)				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	8/23/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	8/28/2011		
	2174300012		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	8/24/2011
			NCEES				Conference End	8/27/2011
4	Bergman, Marvin	Cultural Affairs	Mankato, MN	Conference:				
	Historical Program Specialist		from Iowa City	Northern Great Plains History Conference				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	9/21/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	9/24/2011		
	25962711		Registration	\$100.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$640.00	Other	100%	Conference Start	9/21/2011
			Magazine Revenue				Conference End	9/24/2011

5	Utman, Roger	Education	Denver, CO	Conference:
	Division Administrator		from Des Moines	2011 ECS National Forum on Education Policy
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	1	<i>Depart:</i> 7/6/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 7/9/2011
28203328		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		Education Commission of the States		Conference Start 7/6/2011
				Conference End 7/9/2011
6	Weigel, Cindy	Education	Lawrence, KS	Conference:
	Education Consultant		from Des Moines	Beach Center on Disability
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	1	<i>Depart:</i> 7/9/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Personal Vehicle	<i>Return:</i> 7/14/2011
282032852		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		ISU		Conference Start 7/10/2011
				Conference End 7/14/2011
7	Anderson, Colleen	Education	Minneapolis, MN	Conference:
	Consultant		from Des Moines	Implementing the Common Core Standards Meeting
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	4	<i>Depart:</i> 8/3/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	State Vehicle	<i>Return:</i> 8/6/2011
28203325		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
TAB # 1		Total	\$0.00	Other 100%
		CCSSO		Conference Start 8/4/2011
				Conference End 8/6/2011
8	Fangman, Kevin	Education	Minneapolis, MN	Conference:
	Deputy Director		from Des Moines	Implementing the Common Core Standards Meeting
	<i>Prev Trips this year:</i>	3 <i>Staff Attending:</i>	4	<i>Depart:</i> 8/3/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Personal Vehicle	<i>Return:</i> 8/6/2011
28203322		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
TAB # 1		Total	\$0.00	Other 100%
		CCSSO		Conference Start 8/4/2011
				Conference End 8/6/2011

9	Martens, Rita Consultant	Education	Minneapolis, MN from Des Moines	Conference: Implementing the Common Core Standards Meeting
<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	4	<i>Depart:</i> 8/3/2011
<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Personal Vehicle	<i>Return:</i> 8/6/2011
28203324		<i>Registration</i>	\$0.00	<i>State</i>
TAB # 1		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>
		<i>Total</i>	\$0.00	<i>Other</i> 100%
		CCSSO		<i>Conference Start</i> 8/4/2011 <i>Conference End</i> 8/6/2011
10	Maxson, Connie Bureau Chief	Education	Minneapolis, MN from Des Moines	Conference: Implementing the Common Core Standards Meeting
<i>Prev Trips this year:</i>	2	<i>Staff Attending:</i>	4	<i>Depart:</i> 8/3/2011
<i>Anticip Trips this year:</i>	6	<i>Mode:</i>	Personal Vehicle	<i>Return:</i> 8/6/2011
28203323		<i>Registration</i>	\$0.00	<i>State</i>
TAB # 1		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>
		<i>Total</i>	\$0.00	<i>Other</i> 100%
		CCSSO		<i>Conference Start</i> 8/4/2011 <i>Conference End</i> 8/6/2011
11	Grossman, Helene State Dir. Adult Literacy	Education	Washington, DC from Des Moines	Conference: 2011 GED Administrator Conference
<i>Prev Trips this year:</i>	2	<i>Staff Attending:</i>	1	<i>Depart:</i> 6/25/2011
<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Airplane	<i>Return:</i> 6/28/2011
28203326		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>
		<i>Total</i>	\$0.00	<i>Other</i> 100%
		GEDTS		<i>Conference Start</i> 6/25/2011 <i>Conference End</i> 6/28/2011
12	Coulter, Matthew Chief Financial Officer	Vocational Rehabilitation	Arlington, VA from Des Moines	Conference: 2011 Financial Management Conference
<i>Prev Trips this year:</i>	2	<i>Staff Attending:</i>	3	<i>Depart:</i> 8/23/2011
<i>Anticip Trips this year:</i>	4	<i>Mode:</i>	Airplane	<i>Return:</i> 8/26/2011
98739		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$414.40	<i>Federal</i>
		<i>Total</i>	\$1,172.20	<i>Other</i> 100%
		TACE Stipend		<i>Conference Start</i> 8/23/2011 <i>Conference End</i> 8/26/2011

13	Schrader Bachar, Lori	Human Rights	Phoenix, AZ	Conference:				
	Program Planner 2		from Des Moines	NACW Annual Conference				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	7/18/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	7/24/2011		
	3790627110		Registration	\$325.00	State			
			Airfare\Train	\$500.00	Federal			
			Total	\$1,218.00	Other	100%	Conference Start	7/20/2011
				Friends of ICSW & Personal			Conference End	7/23/2011
14	Larson, Chris J.	Natural Resources	Sioux Falls, SD	Conference:				
	PSE II		from Lewis	Missouri River Ecosystem Restoration Plan Agency Coordination Team Meeting				
	Prev Trips this year:	2	Staff Attending:	1	Depart:	7/11/2011		
	Anticip Trips this year:	4	Mode:	State Vehicle	Return:	7/13/2011		
	5420630111		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$236.00	Other	100%	Conference Start	7/12/2011
				Fish & Game Trust Fund			Conference End	7/13/2011
15	Lorenzen, Dave J.	Transportation	Detroit, MI	Conference:				
	PSE 5		from Des Moines	Heavy Electronic License Plate (HELP), Inc. Board of Directors Meeting				
	Prev Trips this year:	6	Staff Attending:	1	Depart:	8/21/2011		
	Anticip Trips this year:	8	Mode:	Airplane	Return:	8/23/2011		
	23066		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	8/22/2011
				HELP Inc.			Conference End	8/23/2011

FEDERAL FUNDS

16	Franklin, Jeff	Administrative Services	Nashville, TN	Conference:				
	IT Administrator 4		from Des Moines	Multi-State Information Sharing and Analysis Center Annual Meeting				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	8/7/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	8/10/2011		
	562711		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$0.00	Other		Conference Start	8/8/2011
							Conference End	8/10/2011
17	Brooks, Connie	Education	Chicago, IL	Conference:				
	Consultant		from Des Moines	HLM Workshop				
	Prev Trips this year:	0	Staff Attending:	6	Depart:	9/6/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	9/9/2011		
	28203297		Registration	\$695.00	State			
			Airfare\Train	\$600.00	Federal	100%		
	TAB # 2		Total	\$2,424.90	Other		Conference Start	9/7/2011
							Conference End	9/9/2011
18	Chadwick, Dianne	Education	Chicago, IL	Conference:				
	Consultant		from Des Moines	HLM Workshop				
	Prev Trips this year:	4	Staff Attending:	6	Depart:	9/6/2011		
	Anticip Trips this year:	6	Mode:	Airplane	Return:	9/9/2011		
	28203290		Registration	\$695.00	State			
			Airfare\Train	\$600.00	Federal	100%		
	TAB # 2		Total	\$2,424.90	Other		Conference Start	9/7/2011
							Conference End	9/9/2011
19	Deeter, Tom	Education	Chicago, IL	Conference:				
	Consultant		from Des Moines	HLM Workshop				
	Prev Trips this year:	3	Staff Attending:	6	Depart:	9/6/2011		
	Anticip Trips this year:	6	Mode:	Airplane	Return:	9/9/2011		
	28203292		Registration	\$695.00	State			
			Airfare\Train	\$600.00	Federal	100%		
	TAB # 2		Total	\$2,424.90	Other		Conference Start	9/7/2011
							Conference End	9/9/2011

20	Grinstead, Mary	Education	Chicago, IL	Conference:
	Consultant		from Des Moines	HLM Workshop
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	6	<i>Depart:</i> 9/6/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 9/9/2011
28203293		Registration	\$695.00	State
TAB # 2		Airfare\Train	\$600.00	Federal 100%
		Total	\$2,424.90	Other
				Conference Start 9/7/2011
				Conference End 9/9/2011
21	Pennington, Jay	Education	Chicago, IL	Conference:
	Chief, Information & Analysis		from Des Moines	HLM Workshop
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	6	<i>Depart:</i> 9/6/2011
	<i>Anticip Trips this year:</i>	6 <i>Mode:</i>	Airplane	<i>Return:</i> 9/9/2011
28203294		Registration	\$695.00	State
TAB # 2		Airfare\Train	\$600.00	Federal 100%
		Total	\$2,424.90	Other
				Conference Start 9/7/2011
				Conference End 9/9/2011
22	Wang, Xiaoping	Education	Chicago, IL	Conference:
	Consultant		from Des Moines	HLM Workshop
	<i>Prev Trips this year:</i>	3 <i>Staff Attending:</i>	6	<i>Depart:</i> 9/6/2011
	<i>Anticip Trips this year:</i>	5 <i>Mode:</i>	Airplane	<i>Return:</i> 9/9/2011
28203296		Registration	\$695.00	State
TAB # 2		Airfare\Train	\$600.00	Federal 100%
		Total	\$2,424.90	Other
				Conference Start 9/7/2011
				Conference End 9/9/2011
23	McCulley, Yvette	Education	Omaha, NE	Conference:
	Consultant		from Des Moines	American Association of Physics Teachers
	<i>Prev Trips this year:</i>	6 <i>Staff Attending:</i>	1	<i>Depart:</i> 8/2/2011
	<i>Anticip Trips this year:</i>	8 <i>Mode:</i>	State Vehicle	<i>Return:</i> 8/2/2011
28203318		Registration	\$75.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$103.00	Other
				Conference Start 8/2/2011
				Conference End 8/2/2011

24	Fangman, Kevin	Education	Stowe, VT	Conference:
	Deputy Director		from Des Moines	P21 Conference & CCSO 2011 Summer Institute
	Prev Trips this year:	2 Staff Attending:	2	Depart: 7/14/2011
	Anticip Trips this year:	4 Mode:	Airplane	Return: 7/19/2011
	28203317	Registration	\$400.00	State
		Airfare\Train	\$650.00	Federal 100%
		Total	\$2,512.00	Other
				Conference Start 7/15/2011
				Conference End 7/19/2011
25	Bartosh, Rick	Education	Washington, DC	Conference:
	Consultant		from Des Moines	National Association of State Title I Directors' Summer Conference
	Prev Trips this year:	1 Staff Attending:	2	Depart: 8/1/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 8/5/2011
	28203319	Registration	\$150.00	State
		Airfare\Train	\$550.00	Federal 100%
		Total	\$1,995.94	Other
				Conference Start 8/2/2011
				Conference End 8/5/2011
26	Johnson, Sandra	Education	Washington, DC	Conference:
	Consultant		from Des Moines	National Association of State Title I Directors' Summer Conference
	Prev Trips this year:	0 Staff Attending:	2	Depart: 8/1/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 8/5/2011
	28203320	Registration	\$150.00	State
		Airfare\Train	\$550.00	Federal 100%
		Total	\$1,995.94	Other
				Conference Start 8/2/2011
				Conference End 8/5/2011
27	Curry, Julie	Education	Washington, DC	Conference:
	Early ACCESS State Coordinator		from Des Moines	Global Implementation Science
	Prev Trips this year:	1 Staff Attending:	2	Depart: 8/14/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 8/17/2011
	28203285	Registration	\$495.00	State
		Airfare\Train	\$550.00	Federal 100%
		Total	\$1,816.10	Other
				Conference Start 8/15/2011
				Conference End 8/17/2011

28	Kruse, Aryn D.	Education	Washington, DC	Conference:
	Early Childhood Consultant		from Des Moines	Global Implementation Science
	Prev Trips this year:	1 Staff Attending:	2	Depart: 8/14/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 8/17/2011
282032851		Registration	\$495.00	State
		Airfare\Train	\$550.00	Federal 100%
		Total	\$1,816.10	Other
				Conference Start 8/15/2011
				Conference End 8/17/2011
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29	McGarr, Joe	Vocational Rehabilitation	Arlington, VA	Conference:
	Budget Analyst		from Des Moines	2011 Financial Management Conference
	Prev Trips this year:	0 Staff Attending:	3	Depart: 8/23/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 8/26/2011
98740		Registration	\$0.00	State
		Airfare\Train	\$414.40	Federal 100%
		Total	\$1,172.20	Other
				Conference Start 8/23/2011
				Conference End 8/26/2011
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30	Mitchell, David	Vocational Rehabilitation	Arlington, VA	Conference:
	Administrator		from Des Moines	2011 Financial Management Conference
	Prev Trips this year:	1 Staff Attending:	3	Depart: 8/23/2011
	Anticip Trips this year:	4 Mode:	Airplane	Return: 8/26/2011
98741		Registration	\$0.00	State
		Airfare\Train	\$414.40	Federal 100%
		Total	\$1,172.20	Other
				Conference Start 8/23/2011
				Conference End 8/26/2011
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31	McLaren, Liz	Vocational Rehabilitation	Kansas City, MO	Conference:
	Bureau Chief		from Des Moines	SSA Kansas City Region Joint Area Director/DDS Administrator Meeting
	Prev Trips this year:	1 Staff Attending:	2	Depart: 7/26/2011
	Anticip Trips this year:	4 Mode:	Other	Return: 7/27/2011
28290851		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$201.80	Other
				Conference Start 7/27/2011
				Conference End 7/27/2011

32	Wilkinson, Michael	Iowa Workforce Development	Omaha, NE	Conference:				
	Division Administrator		from Des Moines	Unemployment Insurance Subcommittee on Interstate Benefits and Unemployment Insurance Committee meetings				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	7/18/2011		
	Anticip Trips this year:	2	Mode:	Personal Vehicle	Return:	7/22/2011		
	309110614		Registration	\$100.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$831.96	Other		Conference Start	7/19/2011
							Conference End	7/22/2011
33	Alvarez, Rafael	Public Defense	Volkfield CRTC, WI	Conference:				
	Airport Fire Fighter		from Des Moines	FAA Approved Live Fire Training				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	6/13/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011		
	58218001		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$90.00	Other		Conference Start	6/14/2011
							Conference End	6/14/2011
AFTER THE FACT								
34	Berry, Roger	Public Defense	Volkfield CRTC, WI	Conference:				
	Airport Fire Fighter		from Des Moines	FAA Approved Live Fire Training				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	6/13/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011		
	58218002		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$90.00	Other		Conference Start	6/14/2011
							Conference End	6/14/2011
AFTER THE FACT								
35	Davey, Charles	Public Defense	Volkfield CRTC, WI	Conference:				
	Airport Asst. Chief		from Des Moines	FAA Approved Live Fire Training				
	Prev Trips this year:	0	Staff Attending:	3	Depart:	6/13/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011		
	58218003		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$90.00	Other		Conference Start	6/14/2011
							Conference End	6/14/2011
AFTER THE FACT								

36	Kise, Gregory	Public Safety	Lisle, IL	Conference:
	Criminal Intelligence		from Des Moines	Intermediate Risk Analysis
	Analyst Senior			Training Course
	Prev Trips this year:	2 Staff Attending:	1	Depart: 7/25/2011
	Anticip Trips this year:	4 Mode:	Airplane	Return: 7/28/2011
	595102311	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$0.00	Other
				Conference Start 7/26/2011
				Conference End 7/28/2011
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37	Batcheller, Anthony S.	Transportation	Austin, TX	Conference:
	EXEC OFF 2		from Des Moines	Commercial Vehicle Safety
				Alliance 2011 Annual
				Conference
	Prev Trips this year:	4 Staff Attending:	4	Depart: 9/25/2011
	Anticip Trips this year:	5 Mode:	Airplane	Return: 9/29/2011
	23081	Registration	\$450.00	State 20%
	TAB # 3	Airfare\Train	\$443.87	Federal 80%
		Total	\$2,101.27	Other
				Conference Start 9/25/2011
				Conference End 9/29/2011
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38	Evans, Darwin Lance	Transportation	Austin, TX	Conference:
	MT COMMANDER		from Des Moines	Commercial Vehicle Safety
				Alliance 2011 Annual
				Conference
	Prev Trips this year:	2 Staff Attending:	4	Depart: 9/25/2011
	Anticip Trips this year:	4 Mode:	Airplane	Return: 9/29/2011
	23082	Registration	\$450.00	State 20%
	TAB # 3	Airfare\Train	\$443.87	Federal 80%
		Total	\$2,101.27	Other
				Conference Start 9/25/2011
				Conference End 9/29/2011
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39	Lorenzen, Dave J.	Transportation	Austin, TX	Conference:
	PSE 5		from Des Moines	Commercial Vehicle Safety
				Alliance 2011 Annual
				Conference
	Prev Trips this year:	7 Staff Attending:	4	Depart: 9/25/2011
	Anticip Trips this year:	9 Mode:	Airplane	Return: 9/29/2011
	23080	Registration	\$450.00	State 20%
	TAB # 3	Airfare\Train	\$443.87	Federal 80%
		Total	\$2,101.27	Other
				Conference Start 9/25/2011
				Conference End 9/29/2011

40	Myers, David A.	Transportation	Austin, TX	Conference:
	EXEC OFF 3		from Des Moines	Commercial Vehicle Safety Alliance 2011 Annual Conference
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	4	<i>Depart:</i> 9/25/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 9/29/2011
23083		Registration	\$450.00	State 20%
TAB # 3		Airfare\Train	\$443.87	Federal 80%
		Total	\$2,101.27	Other
				Conference Start 9/25/2011
				Conference End 9/29/2011
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41	Ballard, Karen L.	Transportation	Charlotte, NC	Conference:
	PSE 2		from Des Moines	37th International Forum on Traffic Records and Highway Safety Systems
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	5	<i>Depart:</i> 7/31/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 8/3/2011
23059		Registration	\$360.00	State
TAB # 4		Airfare\Train	\$525.33	Federal 100%
		Total	\$1,465.62	Other
				Conference Start 7/31/2011
				Conference End 8/3/2011
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42	Falb, Scott	Transportation	Charlotte, NC	Conference:
	PROG PLAN 3		from Des Moines	37th International Forum on Traffic Records and Highway Safety Systems
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	5	<i>Depart:</i> 7/31/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 8/3/2011
23062		Registration	\$360.00	State
TAB # 4		Airfare\Train	\$525.33	Federal 100%
		Total	\$1,759.48	Other
				Conference Start 7/31/2011
				Conference End 8/3/2011
<hr/>				
43	McLear, Kathy L.	Transportation	Charlotte, NC	Conference:
	PSE 3		from Des Moines	37th International Forum on Traffic Records and Highway Safety Systems
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	5	<i>Depart:</i> 7/31/2011
	<i>Anticip Trips this year:</i>	5 <i>Mode:</i>	Airplane	<i>Return:</i> 8/3/2011
23057		Registration	\$360.00	State
TAB # 4		Airfare\Train	\$525.33	Federal 100%
		Total	\$1,515.62	Other
				Conference Start 7/31/2011
				Conference End 8/3/2011

44	Pawlovich, Michael D.	Transportation	Charlotte, NC	Conference:
	T ENG SPEC		from Ames	37th International Forum on Traffic Records and Highway Safety Systems
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	5	<i>Depart:</i> 7/31/2011
<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i> 8/3/2011
23032		<i>Registration</i>	\$410.00	<i>State</i>
		<i>Airfare\Train</i>	\$476.42	<i>Federal</i> 100%
TAB # 4		<i>Total</i>	\$1,544.93	<i>Other</i>
				<i>Conference Start</i> 7/31/2011
				<i>Conference End</i> 8/3/2011

4. **Out of State Travel Waivers**

5. **Travel Request Changes**

A. Franzen, Jeffrey.

Transportation

Traveling To: Orlando, FL

Conference: 2011 Commercial Vehicle Safety Alliance North American
Inspectors Championship

Reason: Due to family commitment, Mr. Franzen will be unable to attend.

Mr. Joe Colman will attend in his place and will fly out of Minneapolis
resulting in a price reduction of \$146.21.

Old Cost: \$1,936.05

New Cost: \$1,789.84

6. **Outside Counsel**

- A. The Department of Justice, Attorney General's office requests retention of
outside counsel pursuant to Iowa Code section 13.7 to represent Iowa State
University in a will contest proceeding pending in the state of Colorado.

Firm: Holland & Hart, L.L.P.

Attorney: Ms. Peggy K. Gardner
90 S. Cascade Avenue, Suite 1000
Colorado Springs, CO 80903

Rate: \$395.00

TAB # 5

7. **Leases**

- A. Lease between Emergency Management and Southern Iowa Resource
Conservation Creston, IA
Date of Lease: July 1, 2011 - June 1, 2012
Description: This is an (11) eleven-month sublease commencing July 1, 2011
and ending June 01, 2012. The total amount of rented space is 484 square
feet. For the lease term commencing in July 2011, the annual cost will be
\$5.58 per square foot, per year or \$225.00 per month. The total cost of this
lease is \$2,475.00.
- B. Lease between Human Services and Guthrie County
Date of Lease: July 1, 2011 - June 30, 2014
Description: This is a (3) three-year lease renewal commencing July 1, 2011
and ending June 30, 2014. The total amount of rented space is 476 square
feet. For the lease renewal term commencing in July 2011, the annual cost
will be \$10.00 per square foot, per year or \$396.67 per month. The total cost
of this lease is \$4,760.00 and the total cost of the lease is \$14,280.00. There
is no increase in the cost per square foot over the prior 3-year lease term.

- C. Lease between Human Services and Evergreen Professional Group, LLC
Weaver, IA
Date of Lease: July 1, 2011 - June 30, 2016
Description: This is a (5) five-year lease renewal commencing July 1, 2011 and ending June 30, 2016. The total amount of rented space is 2,083 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$9.55 per square foot (an increase of 3% or \$.28 per square foot, per year over the prior 5-year term) or \$1,657.72 per month. The annual cost of this lease is \$19,892.64 and the total cost of this lease is \$99,463.20
- D. Lease between Human Services and Calhoun County
Date of Lease: July 1, 2011 - June 30, 2012
Description: This is a (1) one-year lease renewal commencing July 1, 2011 and ending June 30, 2012. The total amount of rented space is 863 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$7.23 per square foot, per year or \$519.96 per month. The total cost of this lease is \$6,239.52. There is no increase in the cost per square foot over the prior 1-year lease term,
- E. Lease between Human Services and Marion County
Date of Lease: July 1, 2011 - June 30, 2014
Description: This is a (3) three-year lease renewal commencing July 1, 2011 and ending June 30, 2014. The total amount of rented space is 462 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$9.50 per square foot, per year or \$365.75 per month. The annual cost of this lease is \$4,389.00 and the total cost of this lease is \$13,167.00.
- F. Lease between Inspections and Appeals and Northland Regional Council of Governments Waterloo
Date of Lease: June 30, 2011 - June 30, 2013
Description: Lease amendment extends the term of the lease an additional two (2) years. As a result of this amendment, the lease will now expire on June 30, 2013. There is no increase in the cost per square foot for this lease amendment. The lease cost remains at \$11.56 per square foot per year, or \$3,425.61 per month for 3,556 square feet at an annual cost of \$41,107.32 and a total cost of \$82,214.64. The tenant will also pay an additional \$2,417.04 for the cost of requested tenant improvements during the first year of the renewal. No other terms and conditions have changed as a result of this amendment.

- G. Lease between Inspections and Appeals and Gloyer Apartments, I.L.C.
Washington IA
Date of Lease: April 1, 2011 - June 30, 2013
Description: This is a (2) two-year and (3) three-month lease renewal commencing April 1, 2011 and ending June 30, 2013. The total amount of rented space is 1,237 square feet. For the lease renewal term commencing in April 2011, the annual cost will be approximately \$5.24 per square foot, per year or \$540.00 per month. The annual cost of this lease is \$6,480.00 and the total cost of this lease is \$8,100.00. There is no increase in the cost per square foot over the prior 2-year lease term
- H. Lease between Public Safety and Marty Gaffey Iowa City, IA
Date of Lease: May 31, 2011 - May 31, 2012
Description: Lease amendment extends the term of the lease an additional one (1) year. As a result of this amendment, the lease will now expire on May 31, 2012. There is no increase in the cost per square foot for this lease amendment. The cost remains at \$8.95 per square foot per year, or \$745.83 per month for 1,000 square feet at an annual cost of \$8,950.00. No other terms and conditions have changed as a result of this amendment.
- I. Lease between Vocational Rehabilitation and Clay County Board of Supervisors Spencer IA
Date of Lease: June 30, 2011 - June 30, 2012
Description: The lease amendment extends the term of the lease an additional one (1) year. As a result of this amendment, the lease will now expire on June, 30, 2012. There is no increase in the cost per square foot for this lease amendment. The cost remains at \$8.50 per square foot per year, or \$316.63 per month for 447 square feet at an annual cost of \$3,799.56. No other terms and conditions have changed as a result of this amendment.
- J. Lease between Human Services and Fairway Plaza, LLC Baltimore, MD
Date of Lease: July 1, 2011 - June 30, 2012
Description: The total amount of rented space is 3,600 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$12.40 per square foot. The total cost of this lease is \$44,640.00.

Grant Dugdale, Assistant Attorney General, has reviewed the above leases approved the leases as to form.

8. **Payment of Cost Items**

- A. Patterson Law Firm L.L.P..... \$515.80
729 Insurance Exchange Building
505 Fifth Avenue
Des Moines, IA 50309-2390
Jesadae Lafella v. Iowa Medical & Classification Center, State of Iowa and Second Injury Fund
- B. Patterson Law Firm L.L.P..... \$253.00
729 Insurance Exchange Building
505 Fifth Avenue
Des Moines, IA 50309-2390
Scherrer v. University of Iowa Hospitals and Clinics; State of Iowa and Second Injury Fund.
- C. Patterson Law Firm L.L.P..... \$56.00
729 Insurance Exchange Building
505 Fifth Avenue
Des Moines, IA 50309-2390
LuAnn Harp v. Woodward Resource Center, State of Iowa and Second Injury Fund
- D. Patterson Law Firm L.L.P..... \$257.00
729 Insurance Exchange Building
505 Fifth Avenue
Des Moines, IA 50309-2390
Maureen Kimmerle v. State of Iowa and Second Injury Fund
- E. Patterson Law Firm L.L.P..... \$215.00
729 Insurance Exchange Building
505 Fifth Avenue
Des Moines, IA 50309-2390
Michael Allen Schwering v. Iowa State Penitentiary, State of Iowa and Second Injury Fund

Julie Pottorff, Deputy Attorney General, has reviewed these invoices and recommends payments.

- F. Nyemaster, Goode, West Hansell & O'Brien, P.C.\$14,570.00
700 Walnut, Suite 1600
Des Moines, IA 50309
Central Iowa Construction Trades Council et al. v. Branstad et al, No. 4:11-cv-202, a suit in federal court challenging Executive Order no. 69.

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payments.

- G. Nyemaster, Goode, West, Hansell & O'Brien, P.C.....\$6,455.68
700 Walnut Street
Suite 1600
Des Moines, IA 50309
Collections of Accounts in Court

Julie Pottorff, Deputy Attorney General, has reviewed invoices and recommends payment. Payment will be made from the funds of the Department of Economic Development.

- H. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$5,000.00
2100 Westown Parkway, Suite 210
West Des Moines, IA 50265-1539
Mortgage Industry Practices

Julie Pottorff, Deputy Attorney General, has reviewed invoice and recommends payment. Payment will be made from the Consumer Litigation and Education Fund.

- I. Hirst Applegate.....\$662.37
1720 Carey Avenue, Suite 200
Cheyenne, WY 82003
Herrick Estate

Julie Pottorff, Deputy Attorney General, has reviewed invoices and recommends payment. Payment will be made from the Department of Cultural Affairs.

9. **Renewal Memberships**

- A. Administrative Services in National Association of State Auditors, Comptrollers and Treasurers (NASACT) in the amount of \$3,500.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$3,500.00.) Other agencies: Yes: State Auditor, State Treasurer Funding Source: State General Fund
TAB # 6
- B. Agriculture in The National Association of State Departments of Agriculture in the amount of \$21,400.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$17,589.00.) Other agencies: No: Funding Source: State General Fund
TAB # 7
- C. Commerce - Insurance in National Association of Drug Diversion Investigators, Inc. in the amount of \$50.00 for June 2011 - June 2012. (Previous amount was \$50.00.) Other agencies: No: Funding Source: Revolving Fund

- D. Commerce - Prof. Lic. in Association of Real Estate License Law Officials (ARELLO) in the amount of \$1,270.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$1,270.00.) Other agencies: No: Funding Source: Other Funds: Real Estate Licensing Fees

TAB # 8

- E. Education in Iowa Coordinating Council for Post High School Education in the amount of \$100.00 for July 1, 2011 - June 30, 2012. Other agencies: Yes: State Board of Regents Funding Source: State General Fund

- F. Education in National Association of State Boards of Education in the amount of \$35,285.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$32,243.00.) Other agencies: No: Funding Source: State General Fund

TAB # 9

- G. Education in National Independent Educator Standards Boards Association in the amount of \$1,000.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: Other Funds: BoEE Fees

TAB # 10

- H. Education in School Interoperability Framework Association (SIFA) in the amount of \$2,500.00 for August 1, 2011 - July 31, 2012. (Previous amount was \$2,500.00.) Other agencies: No: Funding Source: Federal Funds

TAB # 11

- I. Human Rights in Coalition for Juvenile Justice (CJJ) in the amount of \$5,000.00 for January 1 - December 31, 2011. (Previous amount was \$5,000.00.) Other agencies: No: Funding Source: Federal Funds

TAB # 12

- J. Human Rights in National Alliance for Partnerships in Equity in the amount of \$100.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$100.00.) Other agencies: Yes: Education Funding Source: State General Fund
- K. Human Rights in National Disability Rights Network in the amount of \$500.30 for October 2010 - September 2011. (Previous amount was \$499.67.) Other agencies: No: Funding Source: Federal Funds
- L. Iowa Finance Authority in Home Builders Association in the amount of \$515.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$515.00.) Other agencies: No: Funding Source: Other Funds: Self Funded



TAB # 1

EXECUTIVE COUNCIL STATE OF IOWA

2011 JUN 23 AM 11:13

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
JASON E. GLASS, DIRECTOR

June 23, 2011

Executive Council Members

Iowa is a member of the Council of Chief State School Officers (CCSSO) Implementing the Common Core System (ICCS).

The purpose of the membership — to help states meet their most obvious isolated and pressing needs (for item development processes, etc.) but also to provide SEAs the support to effectively integrate the common core through all of the parts of the state's education system so that the benefits the common core can bring will be fully absorbed and coordinated and lasting system wide.

To be successful and sustainable this work must reach across the departments and systems within each SEA, each ICCS member state is expected to send five to six people to each meeting and to ensure the very highest possible degree of consistent attendance among the team members. The state team should consist of the: [a] deputy, [b] assessment director, [c] curriculum director, [d] lead person for professional development, [e] special education or ELL director, and [f] a person of the the SEA's choosing such as a higher education member, an LEA assistant superintendent, a teacher, etc.

The team from Iowa consists of:

Kevin Fangman, Division Administrator, PK-12
Education

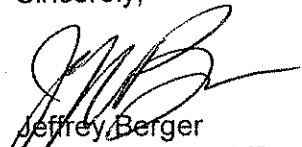
Connie Maxson, Bureau Chief, Teaching and Learning
Services

Rita Martens, Lead Consultant, Iowa Core

Colleen Anderson, Consultant, Assessment and ELL

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,


Jeffrey Berger
Chief Financial Officer

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

www.iowa.gov/educate

Championing Excellence for all Iowa Students through Leadership and Service



TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

2011 JUN 23 AM 11:13

DEPARTMENT OF EDUCATION
JASON E. GLASS, DIRECTOR

June 23, 2011

Executive Council Members

Iowa Department of Education (DE) staff will attend a workshop to learn about Hierarchical Linear Modeling. This type of statistical method has recently been used in emerging research in Education Policy. It will also assist the DE in meeting American Recovery and Reinvestment Act (ARRA) State Fiscal Stabilization Fund Phase II requirements. The group that will attend are also part of the DE's research and analysis team. The research team writes, reviews, and critiques educational research. This workshop is designed to sharpen participants' skills in HLM and bring the research team up to date in the use of the newest version of the HLM software from SSI.

Hierarchical Linear Modeling (HLM) is a type of regression model used frequently for education data sets. Education data sets typically select students from a set of schools, however the information about students are correlated within a school (such that students from the same schools are similar in their traits). With this type of data, classical methods, such as OLS regression, would not produce correct standard errors; therefore, HLM needs to be used as it takes the issue of correlated errors into consideration and provides more realistic and conservative statistical testing. Parameter estimates, however, are not drastically different in classical methods and HLM. In addition, HLM is a tool used to produce value added models (VAM) in the analysis of the data.

Jay Pennington, Chief, Bureau of Information and Analysis. Jay oversees the Bureau that is responsible for collection and reporting for both federal and state K-12 for mandates for Iowa.

Xiaoping Wang is an Administrative Consultant and is the team lead of the DE's research group.

Mary Grinstead, Education Program Consultant, works closely with assessment data and acts as a liaison for all Student and Family Support Services Bureau.

Tom Deeter, Lead Consultant, leads Iowa's accountability system in order to meeting NCLB requirements. Tom is an expert in assessment data.

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

www.iowa.gov/educate

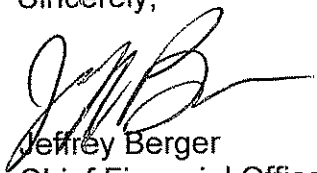
Championing Excellence for all Iowa Students through Leadership and Service

Dianne Chadwick is an Administrative Consultant for the DE. She is Iowa's coordinator for the National Assessment of Educational Progress. Work with the US DE to ensure Iowa meets its federal NAEP testing requirements.

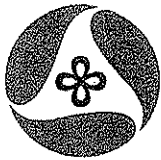
Connie Brooks, Education Program Consultant, is a member of the research team.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,



Jeffrey Berger
Chief Financial Officer



Iowa Department of Transportation

PO Box 9204, Des Moines, Iowa 50306-9204

515-237-3121
FAX: 515-237-3355

MEMORANDUM

TO: Executive Council

FROM: Mark D. Lowe, Director, Motor Vehicle Division *ML*

DATE: June 24, 2011

SUBJECT: 2011 Commercial Vehicle Safety Alliance Annual Conference

2011 JUN 29 PM 9:41
EXECUTIVE COUNCIL

The Commercial Vehicle Safety Alliance (CVSA) will be holding their 2011 Annual Conference in Austin, Texas, September 25-29, 2011.

CVSA is the organization charged with setting the standards for commercial vehicle enforcement across North America. There are ten (10) committees in CVSA which develop uniform procedures in the application of federal law and rules governing commercial vehicles and drivers, including establishing out-of-service criteria. Iowa needs the participation of these four individuals to ensure that our voices are being heard in the respective committees to which each is assigned.

All of these travel requests will be 80 percent reimbursed by Federal Motor Carrier Safety Administration (FMCSA) program funding.

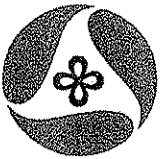
David Lorenzen, Chief, Motor Vehicle Enforcement. Chief Lorenzen directs the Motor Vehicle Enforcement (MVE) Office. He is responsible for ensuring the uniform and consistent enforcement of all federal and state laws relating to commercial motor vehicles. He is a voting member of the Program Initiatives Committee, which has oversight for a number of initiatives including by-laws and procedures. He also participates in the Intelligent Transportation Systems (ITS) Committee. This committee looks at existing best practices and emerging technology as it relates to commercial vehicle traffic.

David Meyers, TraCS Program Manager, Motor Vehicle Enforcement. David is the Traffic and Criminal Software (TraCS) Program Manager for the MVE Office. Mr. Meyers will be attending the CVSA Information Systems and Intelligent Transportation Committee meetings to learn of trends and new requirements that the TraCS software will need in order to develop and stay compatible with FMCSA software. He will also bring forth information reference the Traffic and Criminal Software (TraCS) program as it relates to Iowa operations.

Anthony Batcheller, Lieutenant, Motor Vehicle Enforcement. Lieutenant Batcheller is responsible for grant development and oversight of the Motor Carrier Safety Assistance Program (MCSAP) and the New Entrant Safety Audit Program. He will attend and represent Iowa in the Information Systems Committee meetings and bring forth information regarding commercial vehicle crash and inspection data quality, and the integration of Iowa electronic recordkeeping systems with the federal Motor Carrier Management Information System (MCMIS) and SAFETYNET systems.

D. Lance Evans, Major, Motor Vehicle Enforcement. Major Evans is responsible for all specialized enforcement projects in MVE. He will attend the Driver Committee meetings, as well as the Vehicle Committee meetings. Major Evans will develop specialized enforcement programs based on the information obtained at these committee meetings.

MDL:pjm



Iowa Department of Transportation

PO Box 9204, Des Moines, IA 50306-9204

515-237-3121

Fax: 515-237-3355

TAB # 4

MEMORANDUM

TO: Executive Council

FROM: Mark Lowe, Director, Motor Vehicle Division
John Adam, Director, Highway Division

DATE: June 23, 2011

SUBJECT: 2011 Traffic Records Forum

EXECUTIVE COUNCIL
2011 JUN 24 AM 9:31

The 37th International Forum on Traffic Records and Highway Information Systems will be July 31 through August 3, 2011, in Charlotte, North Carolina. This Forum is sponsored by the Association of Transportation Safety Information Professionals (ATSIP) and brings together professionals involved in all aspects of collecting, managing and using highway safety data for one basic purpose—to improve highway safety. The program covers core components of a traffic records system—roadway, crash, driver license, vehicle registration, citation and adjudication, injury and medical care—and it covers the building of systems, management and analysis of this data, data standards, special vehicles, GIS/GPS, and electronic data capture and use. Best practices are also highlighted and the program focuses on using the data to make sound decisions. It is a valuable event where participants can network with peers from other states, share the knowledge of practitioners from a variety of agencies, learn about new technologies and resources that are available, and meet with vendors to discuss current and future products. The Forum has 40 to 50 educational and training sessions about research, programs, current trends, the future of highway safety, new Federal requirements, and other important topics.

Scott Falb, Analyst in the Research and Data Unit, Office of Driver Services, Motor Vehicle Division. Mr. Falb is responsible for the Fatality Analysis Reporting System (FARS) which reports fatality crash information to National Highway Traffic Safety Administration (NHTSA). He is also responsible for analyzing and providing crash data to the media, interest groups, and the public. Mr. Falb is also the co-chair of the Iowa Traffic Records Committee, which is responsible for the distribution of federal traffic records (Section 408) funds within the state of Iowa. Mr. Falb will be attending sessions on federal data requirements, presentations on FARS, a workshop session for State traffic records committee chairs, workshops on the latest data analysis tools, sessions on the advantages of merging data from various state databases, sessions on younger and older drivers, and the analysis of occupant protection data. Mr. Falb will make a presentation at the conference on Iowa's data sharing and data privacy efforts. He will participate in the ATSIP Executive Board meeting on Sunday before the conference as an executive officer. He will receive a Lifetime Achievement Award as the organization's outgoing first vice president at the Tuesday Luncheon. Governor's Traffic Safety Bureau (GTSB) will be providing 100 percent funding for Mr. Falb to attend this conference.

Kathy McLear, Records Manager, Office of Driver Services, Motor Vehicle Division. As Driver Records Manager, Ms. McLear is responsible for making sure Iowa's statewide driver and crash database is capable of collecting and maintaining all data necessary to achieve local, state and national traffic safety goals and ensuring the data is easily accessible by the traffic safety community. This Forum covers the core components of a traffic records system such as roadway, crash, driver license, vehicle registration, citation and adjudication, and injury. It also covers the building of systems, management analysis of data, electronic data capture and how best to use the data in formulating sound safety decisions. Federal, local and state officials from all states, territories and other counties will also be attending. It is a chance to share best practices and obtain valuable information on how to support Iowa's highway traffic safety program. Ms. McLear will have the opportunity to learn more on how to improve the quality of Iowa's traffic records, make valuable industry contacts for funding, research and projects, and to gain direct knowledge about challenges and successes from experienced practitioners. Governor's Traffic Safety Bureau (GTSB) will be providing 100 percent funding for Ms. McLear to attend this conference.

Karen Ballard, Assistant Records Manager, Office of Driver Services. Ms. Ballard is responsible for Iowa's statewide driver and crash data base. Iowa needs to be aware of new systems and procedures to keep Iowa up to date with the present and future use of information. This includes collecting and maintaining all data necessary to achieve local, state and national traffic safety goals. By attending the Forum, Karen will learn the best practices of other states and how other states manage their programs. Karen will have opportunities to learn how to improve the quality of Iowa's traffic records, enhance the value and usefulness of highway safety data, and maximize emerging technology. Karen will be better able to utilize the internet, and geographic information. She will be able to employ applications adopted by others, using data to make sound decisions for highway safety. In addition to attending training sessions, Ms. Ballard will have the opportunity to interact with her peers to share information. Governor's Traffic Safety Bureau (GTSB) will be providing 100 percent funding for Ms. Ballard to attend this conference.

Karen Carroll, Lead Worker, Office of Transportation Data. Ms. Carroll is the lead worker for the System Management Section where extensive data collection is performed. She will be speaking at the Forum regarding Iowa's experience in collection and maintenance of our extensive roadway data elements and the impact this has on safety analysis and research projects. In addition to sharing experiences with others, the Forum will provide the opportunity for Ms. Carroll to expand her knowledge of current practices in other states, including new applications of technology, lessons in coordination across agencies and disciplines, as well as current issues and emerging needs. (Note: Ms. Carroll's travel request has already been approved by Executive Council.)

Michael Pawlovich, State Transportation Safety Engineer, Office of Traffic and Safety, Highway Division. Mr. Pawlovich's work is focused around data and traffic records issues, specifically from an engineering, statistical analysis, and data dissemination viewpoint. He directs the data acquisition and analysis of many of Iowa DOT's primary engineering safety activities, including those related to the federal 5% Severe Safety Needs program (5%), Highway Safety Improvement Program (HSIP), and High Risk Rural Roads (HRRR) program; the safety improvement candidate locations list; the development of annual average crash rates and densities; the internet-based county, city, and district profile maps; and several other related programs. This year's Forum has many opportunities for him to gain training and information related to this work, through training sessions, presentation sessions, and interactions with peers within and without his specialty area. Michael has gained numerous insights from past Forums which have led to development of new ways of looking at Iowa's safety data in order to improve our roadway safety. Training sessions of interest to Michael's work include those related to data, federal data systems, and engineering information. The data sessions cover such diverse areas as quality, analysis and usage, dissemination, modeling, and the inclusion of non-standard data sources. The federal data systems session presents on analyses and methods related to a program in which Iowa participates. The engineering session presents the latest safety treatments that might soon be tried or implemented on Iowa roadways.

MDL:JA:pjm

EXECUTIVE COUNCIL

THOMAS J. MILLER
ATTORNEY GENERAL

2011 JUN 30 AM 9:44



TAB # 5

JULIE F. POTTORFF
DEPUTY ATTORNEY GENERAL

Iowa Department of Justice

Address Reply To:
1305 E. Walnut Street
Des Moines, Iowa 50319
Telephone: 515/281-3349
Fax: 515/281-4209
Julie.Pottorff@iowa.gov

June 27, 2011

GeorgAnna Madsen
Executive Secretary
Executive Council
State Capitol
L-O-C-A-L

Re: Retention of Outside Counsel

Dear GeorgAnna:

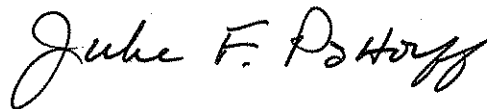
Our office requests appointment of special counsel pursuant to Iowa Code section 13.7 to represent Iowa State University in a will contest proceeding that is pending in Colorado. An alumnus of Iowa State University, Gene Fuhlrodt, left a handwritten will leaving his entire estate (valued at approximately \$1 million) equally to Iowa State University and Colorado State University. Subsequent to the handwritten will, drafts of a new will were discovered that evidence an intent to reduce the bequest to the universities and include family members, a church and others in the will. The drafts were never finalized or executed. The will contest proceeding will determine whether handwritten will controls and what amount will be awarded to Iowa State University. Our office is unable to handle this matter because our staff lacks expertise in estate matters and the proceeding is pending in Colorado.

Iowa State University has contacted Ms. Peggy K. Gardner of Holland & Hart, LLP, 90 S. Cascade Avenue, Suite 1000, Colorado Springs, Colorado, 80903. The mailing address is listed as P.O. Box 2340, Colorado Springs, Colorado, 80901-2340. The firm has experience in estate matters and Ms. Gardner has agreed to represent Iowa State University at the rate of \$395 per hour. She may utilize other members of her firm who bill at lesser rates, including associates Kelly Cooper at \$335 per hour and Rebecca Schroder at \$285 per hour. In addition, Ms. Gardner may utilize a paralegal, Tricia Hoy, at \$160 per hour.

GeorgAnna Madsen
Executive Secretary
Page 2

Time is of the essence as the will contest proceeding is moving forward and a motion for summary judgment is pending. Accordingly, our office recommends that Holland & Hart, LLP, be retained to represent Iowa State University in this matter at the rates specified above. Iowa State University will pay the legal fees and costs from any amount awarded to the University in the will contest proceeding.

Sincerely,

A handwritten signature in black ink, reading "Julie F. Pottorff". The signature is written in a cursive style with a large, stylized "J" and "P".

JULIE F. POTTORFF
Deputy Attorney General

Executive Council of Iowa
Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 6

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Administrative Services

NAME OF ORGANIZATION: National Association of State Auditors, Comptrollers, and Treasurers (NASACT)

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 7/1/2011 to 6/30/2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$3,500

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ **Other Funds** ☐

If Renewal, previous year amount. \$3,500

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☒ Yes ☐ No

If yes, please list: Auditor of State's Office and State Treasurer's Office

Please describe why your department should have an additional membership This is not an additional membership. The 3 groups have united to provide a professional organization that is key to our operations. The Auditors, Comptroller, and Treasurer each pay their respective portion of the membership.

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: Travel is not required, although attending the Annual NASC or NASACT conference offers a great source of information to the State of Iowa.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT: NASACT is vital to states in distributing financial information and responding to issues related to financial matters, including federal issues. This association has a very good networking system that allows states to share best practices and determine how other states are dealing with financial issues and implementation of federal programs. We communicate with various states from relationships we have formed in this organization and are able to gain insights into future financial issues. This organization offers excellent conferences and training opportunities and provides a wealth of information on the happenings in Washington D.C., as it relates to state finances. This organization is a vital link for states with the federal government. NASACT, working with NGA, is the lead on the 3% withholding issue and developing a plan to fund GASB which does not give the SEC power over the states.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA. This membership benefits taxpayers in that it allows the State to keep abreast of financial issues specifically related to us. This organization is focused on State financial matters and responding to issues that will affect state governments. Membership will allow our employees to obtain and receive financial information on a current basis, obtain training and CPE at very reasonable costs, and allow Iowa to be part of a combined voice on financial matters that affect us. The information received by this office from this organization is invaluable.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: NASACT has a very good website and a "Members Only" section, which allows states to be very frank with discussions related to GASB and the Federal Government. We work with staff from this office on responses to GASB and the Federal Government on a constant basis and try to attend both the NASACT and NASC conferences. Communication is largely by email and website, but there are phone conversations and attendance at meetings. Both the Iowa State Auditor's Office and the State Treasurer are members of this organization and members of SAE have been active with the program for over 20 years.

Initiated by: Calvin McKelvogue, Chief Operating Officer, State Accounting Enterprise of DAS

Requested by: Mike Carroll
(Department Head Signature)

Date: 6/20/11

Phone: 281-5360

E-mail: mike.carroll@iowa.gov

DOM: 20 ☒ Approval ☐ Disapproval

Signature: Mike Carroll **Date:** 6/22/11

EXECUTIVE COUNCIL
2011 JUN 22 PM 2:06

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 7

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Agriculture & Land Stewardship

NAME OF ORGANIZATION: The National Association of State Departments of Agriculture

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 07-01-2011 / 6-30-2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 21,400

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ **Other Funds** ☐

If Renewal, previous year amount. \$ 17,589

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have an additional membership WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: The membership will not pay for out-of-state travel, but two trips per year are anticipated to meet and interact with U.S. State Departments of Agriculture regarding current issues having to do with Agriculture.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:


Helps the department work in conjunction with departments of agriculture throughout the United States and to keep informed on current issues.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Is involved in developing and implementing programs affecting Taxpayers of Iowa.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Fairly frequently by phone and in person when needed. Also at the yearly meetings.

Requested by:  (Department Head Signature)	Date: <u>6-22-2011</u>
Phone: <u>515-281-5681</u>	Email: <u>Stephen.moline@iowaagriculture.gov</u>

DOM: 6-22-2011 **Approval** ☐ **Disapproval** ☐
Signature _____ **Date** _____

Executive Council of Iowa

TAB # 8

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Department of Commerce, Banking Division,
Professional Licensing Bureau, Real Estate Commission

NAME OF ORGANIZATION: Association of Real Estate License Law Officials (ARELLO)

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 07/01/2011- 6/30/2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1270.00

Funding Source: State General Fund ☐ Other State Funds ☐

Federal Funds ☐ Other Funds ☒ Real Estate Licensing Fees

If Renewal, previous year amount. \$ 1270.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: One regional meeting,
one annual and one Board of Director's meeting - will be paid for by real estate licensing fees.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

ARELLO is the Association of Real Estate License Law Officials, comprised of the official
governmental agencies and other organizations around the world that issue real estate licenses or
registration in addition to regulating real estate practice and enforcing real estate law. ARELLO
serves as a forum for the states to discuss national issues and to develop solutions. It also serves
as a networking opportunity for working with your counterparts in other states on various issues.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF
THE STATE OF IOWA.**

Protection of the public, development of a uniform exam, reciprocity and uniform law and rules.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO
HAVE WITH THIS ORGANIZATION:** Daily, weekly and monthly via e-mail and phone.

Requested by: James M. Schipper **Date:** 6-21-11
(Department Head Signature)

Phone: 515-281-4014

DOM: Approval ☒ Disapproval ☐

Signature David J. Peters **Date** 6/22/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB #9

CEIVED

JUN 15 2011

IOWA DEPT. OF
MANAGEMENT

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Education

NAME OF ORGANIZATION: National Association of State Boards of Education

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: 07/01/11 to 06/30/12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 35,285

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ Other Funds ☐

If Renewal, previous year amount. \$ 32,243

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: There are generally about five trips each year for State Board of Education members including annual conferences and meetings for subcommittees that members are named.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

NASBE provides extensive information and services to state boards including policy updates, issue briefs and legislative briefs.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

The information provided by NASBE helps board members in their policy making capacity. It provides the most current information about issues the board and department are dealing with and supports the goals of our strategic plan.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Board members receive monthly packets of information. NASBE staff also have facilitated meetings and retreats for the board and assist us with research on emerging education topics.

Requested by: [Signature]

(Department Head Signature)

Date: 06/14/11

Phone: 515.281.3968

E-mail: jeff.berger@iowa.gov

DOM: Approval ☒ Disapproval ☐

Signature [Signature] Date 6/18/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 10

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Board of Educational Examiners

NAME OF ORGANIZATION: National Independent Educator Standards Boards Association

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 7/1/11 to 6/30/12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1,000

Funding Source: ☐ **State General Fund** ☐ **Other State Funds** ☐

Federal Funds ☐ **Other Funds** ☒ **BoEE is a fee based agency** ☐

If Renewal, previous year amount. \$ 1000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ **Yes** ☒ **No**

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ **Yes** ☒ **No**

If yes, list the anticipated number of trips per year and their purpose: _____

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The BoEE is one of 13 standards board in the country and affiliation with this organization will provide a resource for our State in setting standards for teacher education.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

As standards change in teacher preparation and licensure the children of Iowa will receive a direct benefit of those changes.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Most of the contacts will be telephonic, however I anticipate one meeting per year at a site to be determined.

Requested by: Jeff Berger **Date:** June 21, 2011
(Executive Director Signature)
Phone: 281.3968 jeff.berger@iowa.gov

DOM: **Approval** ☒ **Disapproval** ☐

Signature David Berger **Date** 6/27/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 11

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Education (IDE)

NAME OF ORGANIZATION: School Interoperability Framework Association (SIFA)

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 8/1/2011 - 7/31/2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 2,500

Funding Source: State General Fund ☐ Other State Funds ☐

Federal Funds ☒ **Other Funds** ☐

If Renewal, previous year amount. \$ 2500

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ NO

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

SIFA is a technical expert on a data exchange. They have established a data exchange protocol, both a mode and data definitions, that is used by private student information system (SIS) vendors and promoted by the US Department of Education National Center for Education Statistics (NCES). In the recent \$8.8 million grant Iowa Department of Education (IDE) received from the US Department of Education Institute for Education Statistics Iowa committed to joining the association and participating.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

IDE is moving towards interoperability with its education partners (districts, area education agencies, Iowa Testing Programs, etc.) as it allows data to flow between the entities making transactions easier and more like the business community. As IDE moves toward this it is important to become knowledgeable in the field and learn from other states and local districts that are members so as to benefit from their positive and negative experiences.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: The majority of contacts will be over the phone and through email to take advantage of their technical expertise. IDE is in the process of writing a RFP for Interoperability, so we would be accessing them frequently for writing the RFP. Once the contractor is awarded IDE will also be accessing them in structuring implementation. Further, the SIF data standard is updated overtime, so ongoing access will be highly useful. For Reference SIFA also has an annual conference and presents at the US DE NCES and Management Information Systems conferences.

Requested by:

(Department Head Signature)

Date: 06/21/2011

Phone: 515-281-3968

Email: jeff.berger@iowa.gov

DOM: Approval ☒ Disapproval ☐

Signature

David Berger

Date

6/27/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 12

RECEIVED

JUN 15 2011

IOWA DEPT. OF
MANAGEMENT

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Human Rights

NAME OF ORGANIZATION: Coalition for Juvenile Justice (CJJ)

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: 1/1/2011 - 12/31/2011
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 5,000

Funding Source: State General Fund ☐ Other State Funds ☐

Federal Funds ☒ Other Funds ☐

If Renewal, previous year amount. \$ 5,000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: Although travel is not required, staff and council members normally take several trips during the year. CJJ has an active committee and training process. Most trips would relate to participation in related activities.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

CJJ is a national membership organization. They provide education materials, training, and feedback to the President and Congress regarding the implementation of the federal Juvenile Justice and Delinquency Prevention Act. Approximately 40 states are CJJ members. As participating members, Iowa has a voice at the national level in how the federal law is implemented in our state

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

CJJ routinely provides information and training on best practices for youth in the juvenile justice system. By participating in such events, we improve the quality of programs and the outcomes for such youth. Our membership also allows for us to provide educational materials to the President and Congress.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Our state agency will likely have weekly email correspondence with CJJ, participate in periodic conference calls, and attend periodic training conferences.

Requested by: Danielle Plogmann
(Department Head Signature)

Date: 6/13/11

Phone: 515-242-5655

E-mail: danielle.plogmann@iowa.gov

Membership Form 42400

July 2009

DOM: Approval ☒ Disapproval ☐

Signature Daniel Plogmann Date 6/23/11

Executive Council of Iowa
Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 13

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Finance Authority

NAME OF ORGANIZATION: National Council of State Housing Agencies (NCSHA)

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: July 2011 - June 2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$21,379.00

Funding Source: State General Fund ☐ Other State Funds ☐ Federal

Funds ☐ Other Funds ☒ Self Funded

If Renewal, previous year amount. \$ 21,379.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list:

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes, Occasionally ☐ No
If yes, list the anticipated number of trips per year and their purpose: _____

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

The membership does not require out-of-state travel, but a benefit of membership is that IFA staff is allowed to attend conferences and training sessions that deal with specific issues involving state housing finance agencies. Often, these conferences are the only source in the nation to provide the networking we need. We often use these opportunities to meet with our counterparts from other states to share software ideas, program improvements and possibilities, and implementation of new rules, to improve what we do for the citizens of Iowa.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

There is no other source that provides such specific information about low-income housing issues in which IFA is involved on a daily basis. We not only work on housing issues for low- and moderate-income Iowans, and on improving the neighborhoods in which they live, but also on community development and water quality issues. In a period when the Legislature is retreating from a state commitment to improving housing opportunities and community development in rural areas and low- and moderate-income neighborhoods in larger cities, it's more important than ever that IFA administrators stay current on financing opportunities and techniques to "stretch" and "leverage" scarce federal, state and local resources. First-time homebuyers and low-income persons who need affordable rental housing need public assistance, and in order for IFA to help them, and to improve the neighborhoods in which they live, IFA needs more outside resources than ever to help us meet those needs.

Membership Form 42400

July 2009

DOM: Approval ☒ Disapproval ☐

Signature *Dave Jamison* Date 6/17/11

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: We receive weekly, and often daily, correspondence and updates from NCSHA regarding national issues surrounding our goals. The training we receive from them is unparalleled in terms of helping us to meet our mission and fulfill the needs of our low-income citizens

Requested by: *Dave Jamison* Date: 6-17-11
(Department Head Signature)
Phone: 515-725-4900 E-mail: dave.jamison@iowa.gov

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL**DEPARTMENT REQUESTING MEMBERSHIP:** Natural Resources**NAME OF ORGANIZATION:** Mississippi Interstate Cooperative Resource Association (MICRA)**NEW MEMBERSHIP:** ____ **RENEWAL:** X **MEMBERSHIP PERIOD:** 1/1/2011 - 12/31/2011
(Beginning and ending dates)**MEMBERSHIP FEE OR DUES AMOUNT** \$ 1,500**Funding Source:** ☐ State General Fund ☒ Other State Funds: Fish & Wildlife Trust Fund
☐ Federal Funds ☐ Other Funds: _____**If Renewal, previous year amount:** \$1,500**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** ☐ Yes ☒ No**If yes, please list:** _____**Please describe why your department should have an additional membership:** _____**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** X Yes ☐ No**If yes, list the anticipated number of trips per year and their purpose:** On occasion it may be requested to send multiple fisheries staff to attend Executive Board and/or Technical Committee Meetings.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT: MICRA is a 28 state compact that works to improve interjurisdictional management of river resources in the Mississippi River Basin. In Iowa, the Mississippi, Missouri and Big Sioux rivers require coordinated fisheries management with border states. These rivers, as well as many interior rivers, also contain many migratory species (e.g., paddlefish, 3 sturgeon species, sauger) that are known to move throughout the Mississippi River basin. This formal partnership allows Iowa to have input into how these systems and species are managed throughout the basin. This coordinated management greatly benefits Iowa's recreational and commercial fisheries resources.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA: The policies, plans and programs formulated by MICRA strive to manage the Mississippi River Basin as one system. Agencies share studies, research, and coordinate efforts more effectively. Decisions made affect the commercial and recreational industry and allow better protection/management of the resource.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: MICRA committees participate in conference calls, receive daily update emails, as well as the publication 'River Crossings' that covers current issues, lawsuits, protections, actions, etc.

CRD Fisheries BC:

Requested by: _____**Date:** 6-14-2011

CRD Division Admin:

Deputy Director: _____**Date:** 6/14/2011**Deputy Director:** _____**Date:** 6-14-2011**Director:** _____**DOM: Approval:** ☒**Disapproval:** ☐**Signature:** _____**Date:** 6/19/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 15

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Revenue

NAME OF ORGANIZATION: Streamlined Sales Tax Governing Board

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 07/01/11-06/30/12
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 19,645.00

Funding Source: State General Fund ☒ Other State Funds ☐ Federal Funds ☐ Other ☐

If Renewal, previous year amount. \$ 19,544.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? Yes ☒ No ☐

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: There are usually three trips per year. The meetings are held to discuss and vote on amendments to the operating agreement of the Governing Board. This is similar to the legislative process where amendments are proposed, modified, and then voted upon.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The Streamlined Sales Tax Project (SSTP) is an attempt by states to create uniform and simpler processes and procedures. This allows the Department to operate more effectively and efficiently.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

The Streamlined Sales Tax Project was created by states to create uniform and simpler processes and procedures for sales and use tax. States become members in the project and receive sales and use tax revenue from out of state retailers. The State of Iowa has seen the benefit of having an additional 1,100 retailers registered for sales tax and collected \$47 million between fiscal year 2006 and 2010. We project additional collections of \$12 million in FY11. Without this membership, we would not be able to collect any of these additional sales taxes.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: The contacts are weekly through email and conference calls that deal with the different issues and amendments that are proposed.

Requested by: _____

(Department Head Signature)

Date: 06/06/11

Phone: 281-3204

DOM: Approval ☒ Disapproval ☐

Signature _____ **Date** 6/23/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB # 16

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Secretary of State

NAME OF ORGANIZATION: National Association of Secretaries of State (NASS)

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 7/1/2011 – 6/30/2012
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 5,987.00

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ **Other Funds** ☐

If Renewal, previous year amount. \$ 4,357.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: Travel is not required, but NASS conducts one summer and one winter meeting – Secretary and deputy(ies) attend, depending on agenda and budget; additional travel may include Committee meetings and training on election reform and youth initiative

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

This is a very active national organization. Membership is for keeping current on national issues, sharing information regarding technology, voter and elections issues, and all business services matters.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

The ideas shared with other Secretaries of State will create efficiencies and expand programming for Iowans.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Summer & winter meetings; conference calls related to committee memberships; phone calls with counterparts; information sharing through email & Internet; exchange of statutes & rules, and document sharing.

Requested by: <u>[Signature]</u> (Department Head Signature)	Date: <u>06/20/11</u>
Phone: (515) 281-7041	E-mail: <u>Brittani.Jansen@sos.state.ia.us</u>

Membership Form 42400

June 2011

DOM ☐ **Approval** ☐ **Disapproval** ☐

Signature _____ **Date** _____



5820 Westown Parkway
West Des Moines, Iowa 50266
Phone: (515) 559-5772
www.hy-veetriathlon.com

Executive Council of Iowa

The Honorable Terry Branstad, Governor of Iowa
Matt Schultz, Secretary of State
Michael Fitzgerald, Treasurer of State
Bill Northey, Secretary of Agriculture
David Vaudt, Auditor of State

State Capitol
1007 East Grand Avenue
Des Moines, IA 50319

TAB # 17

EXECUTIVE COUNCIL
2011 JUN 28 PM 3:38
June 16, 2011

Dear Members of the Executive Council,

On Sunday, September 4, 2011, the 5th annual Hy-Vee Triathlon returns to downtown Des Moines, where the world's top professionals and thousands of the nation's best amateurs will compete in one of the premier events in the sport of triathlon. The race course will encompass some of the city's most picturesque venues, with the magnificent State Capitol building serving as the backdrop for the finish line.

At the conclusion of the races, we will hold an Awards Ceremony near the finish line. With the Hy-Vee Triathlon offering the richest prize purse in the history of the sport, our Awards Ceremony is a special moment during the event. Traditionally, the first-, second- and third-place finishers on the podium during the Awards Ceremony are presented with bottles of champagne to help celebrate their achievement. On behalf of Hy-Vee, Inc. and the Hy-Vee Triathlon, I am writing to request a special exception to the prohibition against alcoholic beverages on State Capitol grounds so that we might continue this Awards Ceremony custom.

We would like to present bottles of champagne to the top three males and the top three females in the Hy-Vee 5150 Elite Cup professional races – six bottles of champagne in total. No other alcoholic beverages will be consumed or distributed anywhere on State Capitol grounds at any other time during our event. The champagne will be brought in for the Awards Ceremony and not stored at any time on Capitol grounds.

Thank you for considering our request for this ceremonial use of champagne during the Hy-Vee Triathlon event at the State Capitol. If you have any questions or would like additional information, I would be happy to help.

Best regards,

Darin Hirl
Director Event Marketing
Hy-Vee Inc.

